

Tender Invitation for **Supply of Construction Materials of Infrastructure Schemes to District Swat, Shangla & Lower Kohistan.**

Tender closing date: June 28, 2018

INTRODUCTION:

LASOONA-Society for Human and Natural Resource Development is a national, multi-disciplinary, development oriented and non-profit making organization. LASOONA affirms to be committed to well-being of masses through promoting ecologically sound development in remote and impoverished pockets of Pakistan in general and Khyber Pukhtunkhwa (KPK) in particular.

LASOONA is implementing a project titled **“Sustainable Solutions to Food and Nutrition Insecurity in KP, Pakistan Phase II”** with the collaboration of Deutsche Welthungerhilfe (DWHH) in three districts namely Swat, Shangla and Kohistan.

DWHH is one of the largest private aid organization in Germany, with no political or religious affiliation. DWHH envision “A world in which all people can exercise their right to a self-determined life in dignity and justice, Free of hunger and poverty. It was founded in 1992 under the umbrella of the UN Food and Agriculture Organization (FAO). At that time, it was the German section of the ‘freedom from Hunger Campaign’, one of the first global initiatives for the fight against hunger.

DWHH fight to eradicate hunger and poverty, provide integrated aid: from rapid disaster relief to long-term development cooperation projects. Supported more than 400 international projects in 41 countries across the world. DWHH Pakistan is working through partners in 3 provinces; KP, Punjab and Sindh contributing to improving the food and nutrition status of people in Pakistan and strengthening civil society in Pakistan.

Today, we are in search of Supplier/contractor for supply of construction materials required for construction of Community Physical Infrastructure schemes, located in District Swat, Shangla & Kohistan, materials details are mentioned below for each scheme.

Note: This document is not a contract or an offer of contract, but is a formal request for quotation of required services. Bidders must read, sign/stamp on each page of this document for compliance of terms and conditions given below.

1. Schemes Detail

The bidder can apply for all lots and can select a lot of their choice based on previous experience, and knowhow of topography of the area.

Lot #	District	Type of Schemes by Location
Lot 1	Swat	1) Link Road (PCC) Chamtalai. UC (Janu Chamtalai) (connected with main Road) 2) Irrigation Channel Farhatabad, UC Kotanai (500 meter from both sides of the main road) Took Kits for Construction in District Swat. Supply at PMU Office Saidu Sharif Swat
Lot 2	Shangla, Kohistan	1) Link Road (PCC), Village Zor Kalay, UC Jijal,(1 km from main KKH.) District Lower Kohistan

		<p>2) Drinking Water Supply, Village Bar Kana, UC Shahpur, District Shangla (12.45 Km from Karora Road) <i>Tool Kits for Construction in Distt Shangla & Kohistan. Supply at PIU Office Besham Bazar Besham.</i></p>
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2. Delivery Duty Paid (DDP).

“Delivery Duty Paid” means that the seller delivers the goods to the buyer, cleared for import, and not unloaded from any arriving means of transport at the named place of destination. The seller has to bear all the costs and risks involved in bringing the goods thereto including any “duty” (Which term includes the responsibility for and the risks of the carrying out of customs formalities and the payment of formalities, customs duties, taxes and other charges).

3. Bidders must submit the following documents to LASOONA with their bids.

- a. *Tender Fee Slip of Cash PKR 2,000/- or Bank Draft or Pay Order of PKR 2,000/- in the Name of LASOONA*
- b. *Call Deposit @ 3 % of the total bidding amount.*
- c. *Site visit certificate on the letter head of applicant firm/company dully endorsed by LASOONA or concerned Community Representative.*
- d. *Telephone contact landline, Visiting cards*
- e. *Power of attorney for the person other than actual owner of the company/ownership proof.*
- f. *Proof of Similar services in the past (Detail Profile)*
- g. *Two references*
- h. *Bank statement on the name of company (last 3 years)*
- i. *Proof of registration with CBR (NTN)*
- j. *Valid copy of Registration with Engineering Council/ relevant Authority.*
- k. *Tax exemption Certificate, if available*
- l. *Affidavit on the stamp paper (Original copy attested by notary public) that company/firm has not been blacklisted by any Government or semi Government departments or NGO/INGO.*

4. Validity of the offer

Quotations must be valid for at least three months period. Validity period can be extended on the mutual consent of both parties.

5. Time frame

The supply is desired to be completed on immediate basis as per time frame/deadline mentioned in Supply Order. Delivery must be ensured within the time frame given in the Supply Order.

6. Security Deposit

All interested suppliers will have to submit a call deposit @ 3 percent of the total quoted cost in the name of LASOONA. Quotation submitted without call deposit would not be processed/ considered for solicitation while Cash/cheque or Bank draft is not acceptable. Call deposit of those who could not shortlisted for whatever reasons shall be released within two-week time from the date of bid opening. Call deposit of selected supplier will be released upon request from supplier dully recommended by Operations department and approved by competent authorities on the expiry of contract and successful completion of services.

7. Taxes

Quotations must be inclusive of all applicable government taxes present and imposed during the contract implementation. The service provider/firm claims to be tax exemption must provide authentic tax exemption certificate. Taxes should be inclusive in quoted prices need not to mention separately. Quotation mentioning taxes separately will not be considered.

8. Final documents

The following documents will be required for processing of payment after successful supply of material/goods.

- I. Goods Receiving Note (GRN) duly signed by Field Engineer and Logistic officer of LASOONA.
- ii. Detail invoice

9. Payment

Payment will be made in 1 instalment after 100% supply of the materials as per quantities mentioned in the Supply order. Supply orders will be issued on need basis and as per construction plan. Payment will be done through cross cheque on the name of supplying company within 10 days after completion of supply & providing all documents invoices etc. Withholding and all other applicable taxes will be deducted at the time of payment.

10. Penalties

- a. If, in any case, the shortlisted bidder not willing to sign contract for whatever reasons, the company will be penalized by forfeiting the 50% amount of the call deposit money.
- b. In case after signing of the contract, the contractor is not willing to start supply of the material to construction site on the quoted prices and all terms and conditions of tender documents, the contract will be terminated and 100% of call deposit will be forfeited.
- c. If the Supplier provided low quality items/material, the Supplier will be bound to replace the materials on his/her own cost within a week time otherwise his/her payment will not be released.
- d. In the event of delay in start of work caused other than by force majeure, the client (LASOONA) is entitled to make use of penalty of 5/1000 (Five per thousand) per day of the total value of the agreed amount on the basis of supply order issued from the office of the competent authority. The penalty will be deducted from either call deposit or invoice.

11. Submission of Offer

Offers must be posted to the following address in sealed envelopes (Bind with glue, Sign & Stamped) through GPO/Courier (verifiable) and must reach the Head Office of LASOONA on or before the Close of Business. Envelop must be clearly marked as “**Tender for Supply of Construction Material (Tender LASOONA Project 1086-16)**”.

Manager Operations

LASOONA-Society for Human & Natural Resource Development
College Officers Colony Saidu Sharif Swat
0946-9240071-2

For Technical Inquiry or site visit feel free to contact on the following number.

Mr. Muhammad Aurangzeb (Project Coordinator) Cell No. 0345-6896384
muhammad.arurangzeb@lasoona.org

Mr. Saeed Khan (Project Officer/Engineer CPI) Cell No. 0346-9454745
Saeedk_88@yahoo.com

Mr. Faisal Rahim (Admin & Logistic officer) Cell No. 0302-4796556
Faisal.rahim@lasoona.org

11. Tender Opening

Tender Opening shall be held in LASOONA Head Office on **June 29, 2018 at 11:00 a.m** in the presence of bidders.

Please note:

1. The opening of the tender is public. Award of contract will be made within a week soon after closing of tender. Interested bidders can participate in the tender opening as per schedule and no special invitation will be extended.
2. No allowance for the preparation of tender documents is permissible and no TA/DA will be paid for participation in bid opening, visiting sites, or any other visit in this regard.
3. Quantities are subject to alteration. LASOONA reserves the right to award a single or both lots to one bidder or divide lots among different bidders.
4. Part of tender or tender as a whole can be cancelled without assigning any reasons.
5. LASOONA reserves the right to regret/reject any offer without transmitting any reasons.
6. Bidders must quote price on the format attached herewith.
7. Only short-listed bidders will be contacted for interview and/or material samples.
8. All original documents submitted for tender processing shall be retained by LASOONA for future record and the tenderer have no right to have their tenders returned to them.
9. Tender received late than the deadline mentioned above shall be rejected and will not be evaluated.

Profile Form

Company Profile must be filled in by Company's Owner or Legal Representative. This form must be duly filled as per required information.

Please attach the evidence documents which proves the declared figures in Technical Offer Form/profile

1 Bidder's Profile					
NAME OF COMPANY					
ABBREVIATION					
TYPE OF COMPANY (√ or X)	Public Limited Co	Private Limited Co	Partnership	Others	
IF OTHER SPECIFY					
COMPANY REGISTRATION NO					
PLACE OF REGISTRATION					
DATE OF REGISTRATION					
NTN Registration	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
NTN Registration #					
Company's Affiliations for Professional Certifications					
	Organization Name	Certification	Ranking	Validity Period	Remarks
1					
2					
3					
4					
COMPANY ADDRESS	HEAD OFFICE			BRANCH OFFICE	
TOWN/CITY					
PHONE No					
E-MAIL					
Company Legal Authorized Representative for this Tender:					
Complete Name/					
Nationality:			Position in the Company:		
OFFICAL ADDRESS					
PHONE No					
E-MAIL	Signature: Authorized Representative				
Full Name of 3 Key Representatives of Company:	Name	Position	Location	Mobile Number	

2 Bidder's Bank Accounts Details			
	Bank 1	Bank 2	Bank 3
BANK NAME			

BRANCH ADDRESS			
TOWN/CITY			
BANK TELEPHONE No			
BANK E.MAIL			
BANK ACCOUNT TITLE			
ACCOUNT NUMBER			

3 Bidder's Business Turnover Details: 3 Years (<u>Please attach the evidence documents</u>)		
	PKR	Remarks
Jan 2015 – Dec 2015		
Jan 2016 – Dec 2016		
Jan 2017 – Dec 2017		

4: Past Experience: Please attach the evidence documents)							
Contract Award History (Please attach certificates/contracts as evidence)							
<i>Please mention last three years contracts awarded to your company for (Construction Material Supply)</i>							
Name of Contracting Authorities	Project Description	Delivery Location	Starting Date	End Date	Duration	Contract Value (PKR)	Remarks
Note: For more details please attach separate sheet							

I undersigned, certify that I am the designated legal representative of this Company/Firm that the information provided above is correct and I am aware of the fact that I will be held responsible for providing false information.

I declare and certify that the information above is true and accurate to the best of my knowledge. I understand and accept any false or inaccurate information may result in imposing penalty or the cancellation of bid, even if discovered.

Signature	
Name (Tenderer's Representative)	
Designation:	
Date:	
Tenderer's Official Stamp	

QUOTATION FORM (Lot No. 1)

Note:

Rate must be quoted all-inclusive taxes, loading unloading, Transportation cost (donkeys, labours) to the specified construction sites (different points of construction scheme) of each target village of **Swat**. Bidder must visit the construction sites prior quoting their rates to avoid any inconvenience. Quotations without the site visit shall not be evaluated.

Scheme: Irrigation Channel (Farhatabad), Union Council Kotanai
Village Name: Farhatabad

Specifications of items for Irrigation channel Farhat Abad						
S.No.	Description	Specification	Unit	Quantity	Unit Price (PKR)	Amount (PKR)
1	Cement	Ordinary Portland	Bags	550		
2	Sand	Free from dust and loam, River sand.	Cft	1558		
3	Crush	Size 1/2"	Cft	2479		
4	Nakka Panel	9 inch Dia	Cft	40		
5	Sign Board	Size of Sheet: (3ft Height, 4ft Width) Gauge of Sheet 18. Size of Pipe: (1.5 inches rectangular) Size of support pipe: (0.5 inch rectangular around the sheet) Gauge of pipe 18. Total Height of Sign board: 7.5 ft (6ft above ground level & 1.5 ft below G.L) with colour printing.	No.	1		
Total Amount						

Scheme: Link Road PCC (Chamtalai), UC Janu Chamtalai
Village Name: Chamtalai

Specifications of items for Link Road (PCC) Chamtalai						
S.No.	Description	Specification	Unit	Quantity	Unit Price (PKR)	Amount (PKR)
1	Cement	Ordinary Portland	Bags	1092		
2	Sand	Free from dust and loam, River sand.	Cft	2850		
3	Crush	Size 1/2"	Cft	5700		
4	Sign Board	Size of Sheet: (3ft Height, 4ft Width) Gauge of Sheet 18. Size of Pipe: (1.5 inches rectangular) Size of support pipe: (0.5 inch rectangular around the sheet) Gauge of pipe 18. Total Height of Sign board: 7.5 ft (6ft above	No.	1		

		ground level & 1.5 ft below G.L) with colour printing.				
Total Amount						

Tool Kits: for the Schemes in District Swat
Location for Delivery: College Officers Colony, Saidu Sharif Swat

Specifications of items for Tool Kit (Swat PMU office)						
S.No.	Description	Specification	Unit	Quantity	Unit Price (PKR)	Amount (PKR)
1	Spade (No. 6)	Spade (made of shaft iron handle 4feet made of hard wood ,weight 2.5 kg properly quenched and sharpened)	Nos	6		
2	Lever (Iron Rod)	made of shaft iron weight 9 to 10 kg properly quenched and sharpened	Nos	1		
3	Wheel barrow	Wheel barrow made of container sheet weight 23 kg 4 ply tyre panther	Nos	4		
4	Sledge Hammer	5kg weight with wooden handle	Nos	1		
5	Wooden Garmala	Made of wood	Nos	4		
6	Bucket (Basin)	made of justi sheet weight 800 gram 15 inch dia	Nos	8		
7	Measuring Tape	Fibre 100 ft	Nos	2		
8	Small Hammer	1 kg weight with wooden handle	Nos	1		
9	Large Digger	1 ½ Kg weight with wooden handle.	Nos	4		
10	Metox (Double edge Digger)	1 ½ Kg weight 15” Hook with wooden handle	Nos	4		

Quotation Form Lot 2

Note:

Rate must be quoted all-inclusive taxes, loading unloading, Transportation cost (donkeys, labours) to the specified construction sites (different points of construction scheme) of each target village of **Shangla and Lower Kohistan**. Bidders must visit the construction sites prior quoting their rates to avoid any inconvenience. Quotations without the site visit of tenderer will not be evaluated.

Scheme: Drinking Water Supply, Union Council Shahpur, Shangla
Village Name: Bar Kana

Specifications of items for DWSS Bar Kana						
S. No.	Description	Specification	Unit	Quantity	Unit Price (PKR)	Amount (PKR)
1	Cement	Ordinary Portland	Bags	183		
2	Sand	Free from dust and loam, River sand.	Cft	587		
3	Crush	Size 1/2"	Cft	737		
4	Stone	RRM for stone wall	Cft	506		
5	Steel	No. 4	Kg	2027		
6	Steel	No. 2	Kg	203		
7	G.I Cover 4' x 4'	(18 Gauge)	No.	1		
8	Sign Board	Size of Sheet: (3ft Height, 4ft Width) Gauge of Sheet 18. Size of Pipe: (1.5 inches rectangular) Size of support pipe: (0.5 inch rectangular around the sheet) Gauge of pipe 18. Total Height of Sign board: 7.5 ft (6ft above ground level & 1.5 ft below G.L) with colour printing	No.	1		
Total Amount						

Scheme: Link Road (PCC), Zor Kalay, Union Council Jijal, Lower Kohistan
Villages Name: Zor Kalay

Specifications of items for Link Road (PCC) Zor Kalay-Jijal						
S.No.	Description	Specification	Unit	Quantity	Unit Price (PKR)	Amount (PKR)
1	Cement	Ordinary Portland	Bags	1020		
2	Sand	Free from dust and loam, River sand	Cft	2639		
3	Crush	3/4" down and well graded	Cft	5278		
4	Sign Boards	As per sample	No.	1		
Total Amount						

Tool Kits: For the Schemes in District Shangla & Kohistan
Location for Delivery: Project Office Tom Colony Besham Bazar Besham Distt Shangla

Specifications of items for Tool Kit (Besham PIU office)						
S.No.	Description	Specification	Unit	Quantity	Unit Price (PKR)	Amount (PKR)
1	Spade (No. 6)	Spade (made of shaft iron handle 4feet made of hard wood ,weight 2.5 kg properly quenched and sharpened)	Nos	8		
2	Lever (Iron Rod)	made of shaft iron weight 9 to 10 kg properly quenched and sharpened	Nos	2		
3	Wheel barrow	Wheel barrow made of container sheet weight 23 kg 4 ply tyre panther	Nos	3		
4	Sledge Hammer	5kg weight with wooden handle	Nos	2		
5	Large Digger	1 ½ Kg weight with wooden handle.	Nos	4		

6	Wooden Garmala	1ft 10''X 6'' with wooden handle.	Nos	4		
7	Bucket (Basin)	made of just sheet weight 800 gram 15 inch dia	Nos	8		
8	Measuring Tape	Fibre 100 ft	Nos	2		
9	Metox (Double edge Digger)	1 ½ Kg weight 15'' Hook with wooden handle	Nos	4		
10	Small Hammer	1 kg weight with wooden handle	Nos	2		
11	PVC Pipe	¾''	Rft	200		
					Total Amount	

Supplier qualification

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Company name	
Legal form	
Number of employees	
Nationality of company	
Postal address	
Visitors address	
Telephone number	
Email address	
Website	
Name of Managing Director	
Sales & marketing contact person	
Shipping department contact person	
Range of services provided by the company (company portfolio)	
Remarks	

Note: Welthungerhilfe carries out projects in the field of humanitarian aid and development cooperation which are also financed by the European Community, among others. Part of this qualifying process for our suppliers is the following declaration by your company (in accordance with European Union rules and conditions for the awarding of contracts for services, supplies of goods and construction services).

Supplier qualification

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Welthungerhilfe supports the goals of the UN Global Compact

The UN Global Compact is a strategic policy initiative for businesses that are committed to aligning their operations and strategies with [ten universally accepted principles](#) in the areas of [human rights](#), [labour](#), [environment](#) and [anti-corruption](#). By doing so, business, as a primary driver of globalisation, can help ensure that markets, commerce, technology and finance advance in ways that benefit economies and societies everywhere.

Human Rights

- [Principle 1](#): Businesses should support and respect the protection of internationally proclaimed human rights; and
- [Principle 2](#): make sure that they are not complicit in human rights abuses.

Labour

- [Principle 3](#): Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;
- [Principle 4](#): the elimination of all forms of forced and compulsory labour;
- [Principle 5](#): the effective abolition of child labour; and
- [Principle 6](#): the elimination of discrimination in respect of employment and occupation.

Environment

- [Principle 7](#): Businesses should support a precautionary approach to environmental challenges;
- [Principle 8](#): undertake initiatives to promote greater environmental responsibility; and
- [Principle 9](#): encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

- [Principle 10](#): Businesses should work against corruption in all its forms, including extortion and bribery.

The Global Compact is global and local; private and public; voluntary yet accountable.

Further information is available on this website in different languages :

<https://www.unglobalcompact.org>

Supplier qualification
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We, _____ (name of company) hereby declare that

- a) we are not in bankruptcy proceedings, judicial insolvency proceedings or in liquidation, that we have not ceased our commercial activities and are not in a comparable situation by virtue of similar proceedings referred to in the national legal provisions,
- b) we have not received a sanction by legally binding judgment for reasons which bring into doubt our professional reliability,
- c) we comply with our duty to pay social insurance contributions, taxes or other levies in accordance with the legal provisions of the state in which we have our office, the state of the consignee, or the state where the contract is performed,
- d) we have not received a legally binding sentence due to fraud, corruption, participation in a criminal association, or another act directed against the financial interests of the European Communities,
- e) no serious breaches of contract due to non-performance of our contractual obligations have been ascertained in connection with another contract or a contract awarded from the Community budget,
- f) we are providing you with all the information required in connection with participation in a tender,
- g) in respect of contracts which are ultimately paid for out of European Community funds, no one has accused us of breach of contract due to gross violation of our contractual obligations,
- h) we have not been excluded as a contract partner by the European Community due to ethical issues,
- i) we assure the European Commission, the European Anti-Corruption Bureau and the auditors of the European Community reasonable access on demand to our business and accounting documents for the purpose of checks and audits,
- j) We respect basic social rights and condemn child labor.

We support the goals of the United Nations Global Compact <https://www.unglobalcompact.org>

Date, company name, signature, name in block capitals, company stamp.